


I'm not robot  reCAPTCHA

SUBMIT

ROBERT CORDEL

LOCATION Cleveland	WEBSITE www.rcordel.com	E-MAIL rcordel@gmail.com	TELEPHONE 555-555-5555
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SKILLS

Computer software

Lorem ipsum
est usus
legentis in iis qui facit.

WORK EXPERIENCE

March 2006 – July 2003

Acme Inc., Michigan
Widget manufacturer

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March 2000 – July 2003

Acme Inc., Michigan
Widget manufacturer

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Languages

Lorem ipsum
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legentis in iis qui facit

EDUCATION

Lorem ipsum
est usus
legentis in iis qui facit

ACHIEVEMENTS

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ABOUT ME

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Scrum Master/Director

ROBERT SMITH

Phone: (123) 456 78 99

Email: info@qwikresume.com

Website: www.qwikresume.com

LinkedIn: linkedin.com/qwikresume

Address: 1737 Marshville Road,
Alabama

Objective

Business Analyst with well-rounded experience in development of IT projects and programs. Capable of bringing overwhelming enthusiasm and awareness to projects, applying expert judgement to the removal of impediments

Skills

PMP, CSM, Management Skills.

Work Experience

Scrum Master/Director

ABC Corporation - April 2014 – September 2014

- Scrum Master for Loyalty Engineering, coaching and promoting Agile transformation Lead and coach Organization on Scrum adoption.
- Work with other Scrum Masters to increase the effectiveness of the application of Agile Processes in the Organization.
- Help managers and stakeholders understand Scrum/Kanban implementations within the organization.
- Process Facilitator and Coach to the agile team and Product owner.
- Coach the Agile team on best practices and theory, Track metrics and monitor for potential problems or bottlenecks.
- Resolve impediments that prevent the Agile team and Product owner from effectively employing agile/lean processes.
- An educated team in better estimations Encouraging strong collaboration within the team and between the Product Owner.

Scrum Master

ABC Corporation - May 2013 – March 2014

- Scrum Master for eCommerce Service Provider team Provide effective collaboration, facilitation, leadership and coaching skills supporting the agile development process and delivery for business critical initiatives.
- Enforcing the agile tenets as interpreted by teams, removing impediments and promoting empowerment.
- Support agile based SDLC for software development creating necessary standards, tools and best practices in a clearly documented form.
- Participate and support development and software delivery.
- Organize and facilitate daily stand-up meetings, reviews, retrospectives, sprint and release planning, demos and other Scrum-related meetings.
- Participate in the organization and planning of the development schedule based on methodology that has been developed to create a comprehensive plan with identifiable platform dependencies and major milestones.
- Manage the agreed project user stories and schedules, ensuring successful completion within scope, budget, time, and quality parameters.

Robert Smith

Staff Writer/Content Producer

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

PERSONAL STATEMENT

Young creative professional from a diverse working background with academic and visionary ambitions of both visual and written expressions, an established ability to cooperate within and galvanize any group, with an earnest tenacity, towards high standards of excellence, authenticity and fairness in the hopes of establishing a media industry that is engaging, thoughtful and wholly responsible towards its audience.

WORK EXPERIENCE

Staff Writer/Content Producer

ABC Corporation - August 2011 - May 2012

Responsibilities:

- Reported news stories for publication or broadcast, describing the background and details of events.
- Arranged interviews with people who can provide information about a story.
- Reviewed copy and correct errors in content, grammar, and punctuation, following prescribed editorial style and formatting guidelines.
- Reviewed and evaluated notes taken about event aspects in order to isolate pertinent facts and details.
- Determined a story's emphasis, length, and format, and organize material accordingly.
- Researched and analyzed background information related to stories in order to be able to provide complete and accurate information.
- Developed and implemented online marketing and social media strategies, evaluating and reporting the campaigns effectiveness.

Staff Writer

ABC Corporation - 2008 - 2011

Responsibilities:

- I scheduled interviews, attended events and researched for my assigned articles each week.
- Met a weekly deadline.
- Composed my own interview questions, conducted my own interviews, recorded them and wrote articles based on the information.
- I impressed my editors with my writing ability.
- Won an award for an article, which also garnered internal response from campus staff.
- Never missed a deadline, even on last minute assignments for emergent news.
- Skills Used Time management Microsoft Office Editing AP style Interviewing Writing Research Journalism.

SKILLS

Word, Supervisor, Excel, Powerpoint, Account Management.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)



Banrut Rolls Nig. Ltd.

DISTRIBUTORSHIP APPLICATION FORM

PRIVATE & CONFIDENTIAL

We are pleased that your Company is interested in becoming our Distributor. We are striving to become the leader and the best in our area of specialization.

At Banrut Rolls, we don't just sell our products; we work closely with our Partners (Distributors and Customers) to ensure that they are satisfied with services.

- Company Name.....
Address:.....
Certificate of Inc. No:.....Date.....
Tel:.....Email:.....
- Name of Managing Director (s):.....
Tel:.....
Next of Kin.....
Date of Birth:.....Email:.....
- Contact Person 1.....
Designation:.....Tel:.....
- Contact Person 2.....
Designation:.....Tel:.....
- How many Wholesalers/Retailers network do you have?.....
 - No of Sales Support staff.....
 - Proposed area of coverage.....
 - Proposed amount of Investment.....
 - Warehouse Facilities (in sq. mtrs).....
 - Location of warehouse.....
 - How close is your Warehouse to the main market?.....

